



The European Society for Vascular Surgery

XXX Annual Meeting

Tivoli Hotel and Congress Centre,
Copenhagen, Denmark

28-30 September 2016



GUIDELINES FOR POSTER PRESENTERS

Thank you for agreeing to present your abstract at the 30th ESVS Annual Meeting which will take place 28 – 30 September, in Copenhagen, Denmark. Please take a moment to read the below poster presenter guidelines.

You will be notified by email of any changes to this information.

If you have any questions, please contact the ESVS Annual Meeting Secretariat:
+32 (0)2 743 44 13 or esvs_copenhagen2016@mci-group.com

A. SPECIFIC INFORMATION FOR POSTER PRESENTERS

1. Important dates

- **Registration deadline for abstract presenters**
- **Display of the posters**

Please if you have not registered yet for the annual meeting, register as soon as possible and **no later than Friday, 1 July 2016.**

Please display your poster in the Exhibition Space by **Wednesday, 28 September 2016.**

2. Introduction

What is a poster presentation?

A poster presentation is the display of your presentation content on a large-scale (A0 = 84.1cm x 118.9cm) poster, which is displayed on a board in the poster area, in the Exhibition Space.

3. NEW THIS YEAR – Prize Poster Session

All Poster presenters are required to prepare a **3-slide PowerPoint presentation**, in case they are selected for the Prize Poster Session. Scorers will select **12** posters for the prize session and notify the authors per email and per phone on Wednesday, 28 September in the evening. Please make sure to be reachable through phone and email at that time.

The **Prize Posters Session** will take place the next morning, on Thursday 29 September, from 8:00 to 9:00.

4. Poster guidelines & printing procedure

Presenters are responsible for inputting the content (a mixture of text/graphics) of their poster. The poster should be finalised & printed prior to the meeting; and mounted at the venue on the corresponding day and board as instructed by the organisers in these guidelines below.

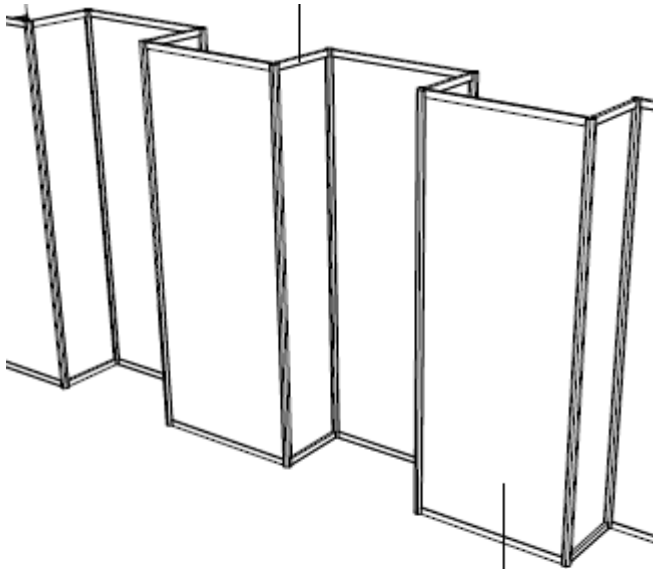
Poster title should be printed at the top of the poster (Bold CAPITAL letters, Font: Arial, Size: 100)
Name(s) of author(s), department(s), institution(s), and country of author(s) should be clearly stated directly below the title.

ANY QUESTIONS? Please contact esvs_copenhagen2016@mci-group.com

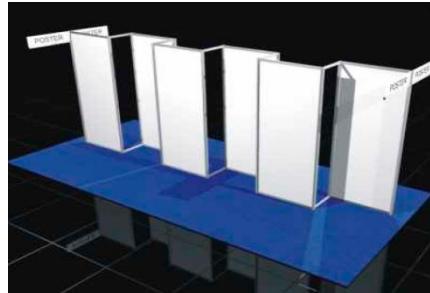
The name of the presenting author should be underlined.

Poster size

The size of your poster should be A0, which corresponds to 84.1cm (width) x 118.9cm (height) in portrait orientation. If you do not conform to these dimensions, it may not be possible to mount your poster. Please find a picture of the poster structure for your better information.



Área útil da placa :
94x242cm alt.



Poster location

Posters will be displayed on boards in the Poster Area (Exhibition Space, Ground Floor) and will stay in place until Friday, September 25 at 13:00.

Mounting of poster

All posters may be mounted as from Tuesday, 22 September at 14:00 and must be up **latest by Wednesday 23 September 13:00**. Drawing pins/ Velcro tape will be provided for hanging your posters.

Removing your poster

You can remove your poster as of 13.00 on Friday, September 30. Posters that have not been removed by 14:00 will be disposed of by the organisers.

Policy of non-commercial content for all presentations

Your poster content should be based only on the submitted abstract as accepted by the ESVS Programme Committee.

Posters should deliver scientific information only. They are not the place for adverts or 'sales pitches'. The ESVS Secretariat reserves the right to remove posters that are judged commercial.

Placing or distributing advertising, informational literature, samples, etc., in session rooms, meeting rooms, corridors or other adjacent areas is not permitted unless agreed by prior arrangement with the organisers.

ANY QUESTIONS? Please contact esvs_copenhagen2016@mci-group.com

Substitutions

If for some reason you cannot attend the annual meeting to present your poster, please let us know as soon as possible and ensure that you provide a replacement. Please note that as of September 1st, 2016 we cannot guarantee that the new presenter name will be included in the abstract book and printed programme brochure.

5. Registration for the ESVS Annual Meeting

All poster presenters must be registered in order to guarantee their presentation slot. Presenters who do not register will have their presentations withdrawn.