# Terms and Conditions

* **Selection**

ESVS has the right to decide internally, how many applications will be accepted, during the application process.

* **Requests to change a workshop**

If a Fellow wants to change workshops after they have started the programme, ESVS will endeavour to re-book them based on the workshop's availability, as long as the workshop level is equivalent, and only if the request comes up no later than 4 weeks before the workshop. If the workshop is not available, the participant will have to attend the originally registered session.

* **Participant misses a workshop**
  + Force Majeure: in case of force majeure: ESVS will endeavour to re-book the participant to another workshop, based on workshop availability, as long as the workshop level is equivalent.
  + outside force majeure: the participant will be re-booked on the same workshop (or equivalent) when it runs again.
* **Workshop cancellation**
  + If ESVS cancels one workshop no later than 4 weeks prior to the session, participants will be re-booked on another workshop based on the workshop's availability, as long as the workshop level is equivalent. Participants will not be eligible to claim back from ESVS, any expenses that might have occurred in relation to the cancelled workshop. If the participant is not able to attend that re-booked workshop, ESVS will offer another equivalent workshop.
  + If ESVS cancels one workshop within 4 weeks of the session, the cancellation policy for the individual workshop applies. Please check the workshop event webpage.
* **Payment terms**
  + Registration to the fellowship programme will be paid upon acceptance of the fellowship application, within 30 days of acceptance by ESVS, either online on the ESVS website, or by bank transfer.
  + Payment not received within 30 days of registration will lead to rejection of the participant.
  + Fellowship fees are due even if the participants is not able to attend workshops.